



CAREER SERVICES CANDIDATE SUPPORT

The Careers Team offers a pre-commencement service to potential apprentices and employers of apprentices, to find the “right fit” for both parties. As a candidate, our Careers Team will discuss your career goals to identify the most suitable pathway for you.

REGISTERING

- Register through our website [register here](#).
- Provide your preferred trade/s. The Careers Team will then be in contact regarding any matching vacancies that become available.
- Upload your resume.
- Apply for current vacancies on our [Jobs Board](#).
- After applying, you will be sent a Language, Literacy & Numeracy Test to complete.
- Once submitted, the Careers Team will reach out for an initial consultation.

CONSULTATION AND ADVICE

- The Careers Team will arrange a consultation with you for your chosen vacancy.
- If you are unsure of what qualification you would like to pursue, you can reach out to the Careers Team for a general consultation.
- The Careers Team will provide career advice for you during the consultation.

Other services:

- *Advice on other employment and training services available, if you are not apprenticeship ready.*
- *Reverse marketing.*
- *Resume writing assistance.*
- *Interview preparation.*

For more information or assistance, contact our Careers Team.